

Privacy Statement

1. Collecting personal information

The Association is committed to respecting and protecting your privacy. When you register with the Association as a member you will be asked to provide certain personal information, for example your name, your address, both postal and email, telephone number, both land line and mobile, as set out in Membership Application Form. The Association will store this data securely and hold it on computers or in other formats, and use it for the purposes outlined below and for processing and validating your membership and membership subscriptions.

2. Use of personal information

The Association collects personal data for the purposes of administering the Association and communicating with its members, and for processing and validating membership subscriptions. The Association only uses personal information within the context of the purposes outlined, and it will only keep the information as long as is necessary to support these purposes.

3. Controlling access to personal information

The Association will not pass on your personal information to any third party unless you give it permission to do so, or the Association is required to do so by law. As a member of the Association your personal information will be displayed on the Association website at www.ahsm.org.uk to provide basic information for potential clients who may wish to consult you, such information to include only your name, email and telephone number. Any other information about you, including your home address or business address, will not be displayed unless you chose to have it displayed.

4. Storing your personal information

The Association employs strict information security procedures to store and handle your personal information. The Association protects your information against unauthorised access, unlawful processing, and accidental loss, destruction and damage. For example, emails will only be sent to you as blind copies, so that only your own email address will be visible when you receive it.

Emails will also display the following statement: "Please note that the information below is being sent to you about matters relevant to The Association of Hypnotherapy & Stress Management of which you are a member. Your name and email address are confidential and will not be divulged to any third party. If you do not wish to receive this information, or you wish to amend your name and email address, please notify the Secretary at the address below."

5. Data Protection Regulation & Supervision

Under the requirements of the Data Protection Act 1988 and the General Data Protection Regulation 2016 the Association is registered with the Office of the Information Commissioner (Registration Number Z 7278352).